



CURRICULUM CONTRACT

Teacher Education Initial Certification Programs

THE BASICS

YOU NEED TO KNOW:

Name

Email

- The information in the left-hand column pertains to graduation requirements. Completing a bachelor's degree does not guarantee teacher certification, and is just one part of the requirements to become qualified to teach. It is possible to be denied a teaching certificate if you do not meet one of the other requirements or standards set by the Kentucky Education Professional Standards Board (EPSB)
- The information in the right-hand column is only an overview. Consult <http://www.epsb.ky.gov/> and <http://www.ets.org/praxis/ky/requirements> for additional information on certification and exams.

GRADUATION DISCLOSURES

Major:

To successfully complete the at Northern Kentucky University, the following requirements must be fulfilled:

- Apply for graduation through the Office of the Registrar during the semester before the one in which the last of requirements for the degree will be met. The full requirements for completing the application process can be found by visiting: <http://registrar.nku.edu/GraduationInformation.html>

Application Deadlines and Graduation Fees

Application Deadline	Fee	Application Deadline	Fee	Application Deadline	Fee
Fall graduation by May 31	\$50	Spring graduation by Nov. 30	\$50	Summer graduation by Apr. 30	\$50
Jun. 1 – Aug. 31	\$80	Dec. 1 – Jan. 15	\$80	May 1 - May 31	\$80
Sept. 1 – Sept. 30	\$100	Jan. 16 – Feb. 15	\$100	Jun. 1 – Jun. 30	\$100

- Successfully complete at least 120 semester hours, the last 30 of which must be earned at NKU.
- Successfully complete at least 45 semester hours of upper-division courses (those numbered at the 300 level or higher.)
- Complete all requirements of the Foundation of Knowledge (general education) curriculum for the applicable catalog year (*see Foundation of Knowledge checklist*).
- Complete all curriculum requirements for the _____ in _____
- Earn all of the following grade-point averages:
 - 2.75 or higher for all college coursework combined. (*OR, if admitted under the 30-hour rule, 2.75 or higher for all college coursework combined starting from the last 30 credit hours attempted before admission to the Teacher Education Program.*)
 - 2.75 or higher for all coursework attempted at NKU. (*OR, if admitted under the 30-hour rule, 2.75 or higher for all coursework attempted at NKU starting from the last 30 credit hours attempted before admission to the Teacher Education Program.*)
 - 2.75 or higher in all Professional Education Courses.
 - 2.75 or higher in all teaching field courses (where applicable.)
- Successfully complete the Clinical Experience, the Teacher Work Sample, and a final portfolio check

Possible Changes in Academic Regulations

The information above represents the best of the knowledge of the College of Education and Human Services. Requirements for graduation are subject to change if it is deemed necessary in order to ensure compliance with the policies and procedures of the Office of the Registrar, the Kentucky Council on Postsecondary Education (CPE) and/or the Kentucky Education Professional Standards Board (EPSB).

OTHER EXIT DISCLOSURES

Clinical Experience

To begin the process of applying for the clinical experience it will be necessary to attend a series of application seminars during the school year preceding the one in which the clinical experience will take place.

_____ of professional education coursework and _____ of teaching field coursework must be successfully completed before being permitted to enroll in the Clinical Experience. No other courses may be taken concurrently with the Clinical Experience.

Kentucky Certification Information

The full requirements for initial certification in Kentucky can be found by visiting: <http://www.epsb.ky.gov>.

A comprehensive list of Praxis exams for Kentucky can be found by visiting: <http://www.ets.org/praxis/ky/requirements/>.

Certification requirements are subject to change at the discretion of the EPSB. Before registering for any Praxis exams, be sure to consult both of the above websites to ensure that they meet current requirements.

Praxis Exam Title	Code

Ohio Licensure & Indiana Certification Information

Refer to the website for the Ohio Department of Education for information on testing and other requirements for initial teacher licensure.
Refer to ETS.org and the website for the Indiana Department of Education for information on testing and other requirements for initial teacher certification.

Statement of Acknowledgement and Responsibility

I, _____, understand that it is my responsibility to maintain regular contact with my academic advisor in the College of Education and Human Services to stay updated on possible changes in program requirements. I have reviewed and am aware of the information on this form and the other associated curriculum and admission forms. I accept the admission standards and regulations applicable to my program of study. I understand that modifications may be made to my program of study if it becomes necessary to do so to ensure compliance with EPSB certification regulations, and that I will be notified by the College of Education and Human Services if any such modifications are to take place during the course of my continuous enrollment in the Teacher Education Program at NKU. I also understand that the evaluation and applicability of any transfer credits pertaining to a major, minor or area of certification in the Teacher Education Program will be considered final upon the signature of the Academic Advisor.

Student Signature

Date

Academic Advisor Signature

Date